

INSTRUCTIONS

The following materials must be included for those faculty seeking promotion to Professor in the order shown below:

- (1) Information Sheet for Promotion to Professor
- (2) Academic Senate Policy Choice Form (to be completed by all faculty being reviewed for tenure and/or promotion)
- (3) Candidate's letter of rebuttal (if applicable) to College Dean's recommendation
- (4) College Dean's recommendation
- (5) Candidate's letter of rebuttal (if applicable) to Chair's/Director's recommendation
- (6) Chair's/Director's recommendation
- (7) Candidate's letter of rebuttal (if applicable) to HRT Committee's recommendation
- (8) HRT Committee's recommendation
- (9) Candidate's Curriculum Vitae (CV)
- (10) Index to Supplemental Materials
- (11) Supplemental Materials